

**MINUTES**

**JOINT FINANCE/AUDIT AND CONSTRUCTION COMMITTEES**

**UNIVERSITY OF SOUTHERN INDIANA  
 BOARD OF TRUSTEES**

**September 10, 2003**

The Finance/Audit and Construction Committees of the University of Southern Indiana Board of Trustees met in joint session on Thursday, September 10, 2003, in Carter Hall in the University Center. Present were Chair G. Patrick Hoehn and Trustees J. David Huber, Tina M. Kern-Raibley, and James L. Will Sr. Also in attendance were Vice President for Business Affairs Robert W. Ruble, Vice President for Student Affairs Robert W. Parrent, Vice President for Governmental Relations Cynthia S. Brinker, and Student Government Association President Troy Nethery.

Mr. Hoehn called the meeting to order at 1:00 p.m.

(FINANCE/AUDIT)

**1. REPORT ON ADMINISTRATIVE SOFTWARE**

Vice President Ruble introduced Michael Whipple, assistant treasurer and director of the Business Office, who reviewed the history and capabilities of the University's current administrative software system, purchased in 1984 and implemented in 1986. Mr. Whipple reported that a committee was formed early in 2003 to study the feasibility of replacing the system. The committee members included the five vice presidents, Associate Vice President for Student Affairs John Deem, Computer Center Director Wayne Bohm, and Mr. Whipple. Three companies, SCT Corporation, PeopleSoft, and Datatel, were invited to submit proposals. Representatives of many University departments and individual users were invited to attend a two-day presentation by each of the potential vendors. Mr. Whipple announced that, pending final negotiations, the University has selected SCT Corporation as the vendor. He reported that complete implementation of the system will take two to three years and the direct cost for the software and training will be approximately \$3 million.

**2. APPROVAL OF RECOMMENDATION FOR 2004-2005 HOUSING RATES**

Vice President Ruble reviewed the proposed housing rates for 2004-2005. He noted that housing facilities at the University of Southern Indiana are highly regarded by current and potential students and reported that a revenue structure is required to maintain the high standard of student housing set by the University. Dr. Ruble reviewed the recommended housing rates, which represent an increase of four percent plus \$75 per student in 2004-2005. He further recommended a plan whereby housing rates would increase by a percentage increase plus \$75 per student for each of the next four years in order to increase revenue for maintenance and repairs.

On a motion by Mrs. Kern-Raibley, seconded by Mr. Will, the committee approved the recommendation of the following proposed housing rates for 2004-2005 to the Board of Trustees for approval at its meeting on September 10, 2003.

		<u>CURRENT RATE</u>	<u>PROPOSED RATE</u>
<b><u>FALL OR SPRING SEMESTER</u></b>			
<b><u>McDONALD or O'DANIEL APARTMENT</u></b>			
Two Bedroom:	Two students per bedroom	\$1,370	\$1,500
	One student per bedroom	2,540	2,720
One Bedroom:	Two students	1,680	1,820
	One student	3,220	3,425

GOVERNORS, NEWMAN, O'BANNON, or RUSTON HALL

Two Bedroom:	Two students per bedroom	\$1,370	\$1,500
One Bedroom:	Two students	1,370	1,500

GOLDEN TOWER APARTMENT

Two Bedroom:	Two students per bedroom	\$1,370	\$1,500
	Three students	1,760	1,905
	One student per bedroom	2,540	2,720
	Family	3,740	3,965
One Bedroom:	Two Students	1,680	1,820
	One Student	3,220	3,425
	Family	3,220	3,425

SUMMER SESSIONS

Summer session rates are indexed to semester rates. The rate for each five-week summer session is one-third of the academic year semester rate.

**3. APPROVAL OF RECOMMENDATION FOR 2004-2005 MEAL PLAN RATES**

Vice President Ruble reviewed the recommended 2004-2005 meal plan rates effective beginning fall 2004. He reported that students who live in the Residence Halls (Governors Hall, Newman Hall, O'Bannon Hall, and Ruston Hall) are required to purchase a Resident Meal Plan. Three plans are available from which students can choose. The proposed rates allow for normal increases in food and labor costs.

On a motion by Mr. Will, seconded by Mrs. Kern-Raibley, the committee approved the recommendation of the following meal plan rates for 2004-2005 to the Board of Trustees for approval at its meeting on September 10, 2003.

FALL OR SPRING SEMESTER

<u>PLAN</u>	<u>CURRENT RATE</u>	<u>PROPOSED RATE</u>
Red Eagle Plan	\$1,530	\$1,576
White Eagle Plan	1,390	1,440
Blue Eagle Plan	1,200	1,240

SUMMER SESSIONS

Meal plans are not offered during summer sessions.

**4. APPROVAL OF YEAR-END BUDGET APPROPRIATIONS, ADJUSTMENTS, AND TRANSFERS FOR FISCAL YEAR 2002-2003**

Vice President Ruble reviewed the budget items in Attachment A.

On a motion by Mr. Will, seconded by Mrs. Kern-Raibley, the budget appropriations, adjustments, and transfers in Attachment A were approved.

(CONSTRUCTION)

**5. APPROVAL OF CONSTRUCTION BIDS FOR THE LAKE IN THE RUSTON HALL PROJECT**

Vice President Ruble introduced Steve Helfrich, director of facilities operations and planning, who reviewed the bids received for the construction of the lake in the Ruston Hall project and presented the staff recommendation for the low base bid (Attachment B) from Accurate Underground Utilities.

On a motion by Mr. Will, seconded by Mrs. Tina Kern-Raibley, the committee approved the base bid from Accurate Underground Utilities and requested that the staff negotiate the unit prices for the hauling of unsuitable and fill dirt.

**6. APPROVAL OF RECOMMENDATION FOR AUTHORIZING RESOLUTION TO DELEGATE AUTHORITY TO THE CONSTRUCTION COMMITTEE FOR THE PARKING GARAGE PROJECT**

Vice President Ruble called on Mr. Helfrich, who reported on the plan to construct a parking garage near the University Center. Mr. Helfrich explained that the construction of the proposed library will eliminate the University Center Parking Lot located south of the existing David L. Rice Library. The construction of a parking garage near the University Center will replace parking spaces for approximately 200 University visitors and guests who attend functions in the University Center and elsewhere on campus. Mr. Helfrich referred to the Project Summary in Attachment C and noted that improvements to the University Center refuse collection system and the installation of an emergency generator for the University Center will be incorporated into the planning for the parking garage. Space will be provided on the ground level of the parking facility to relocate the University's Security Office. The current security office space will be removed in the construction of the parking garage. Mr. Helfrich estimated the project cost at \$4 million.

Vice President Ruble noted that to proceed with the planning and the requests for approval for the construction of this project, several steps may be required between regular meetings of the Board of Trustees. On a motion by Mrs. Kern-Raibley, seconded by Mr. Will, a recommendation to present the following authorizing resolution to the Board of Trustees for approval at its meeting on September 10, 2003, was approved.

WHEREAS, the University of Southern Indiana Board of Trustees wishes to proceed with the planning and construction of a parking garage as submitted in the 2003-2005 Capital Improvement Budget Request and authorized by the 2003 Indiana General Assembly; and

WHEREAS, the project, not eligible for fee replacement, received bonding authorization in the amount of \$3 million from the General Assembly; and

WHEREAS, the University will provide \$1 million from parking system revenue, parking system reserves, and other reserves to address the additional costs of changes, including the relocation of the Security Office, not included in the University's original request; and

WHEREAS, approvals may be required between the regular meetings of the Board of Trustees;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees authorizes the Construction Committee to select an architect and approve the architectural contracts, design plans, cost estimates, and construction schedule; to review the construction bids; to award contracts or reject any or all construction bids for the project; and to report on the progress of the project to the Board of Trustees; and

FURTHER RESOLVED that the Treasurer is authorized to issue a Request for Proposal to solicit investment banking firms interested in providing service to the University in financing the parking garage project; and

FURTHER RESOLVED that the Finance/Audit Committee is authorized to evaluate the results of the investment banking proposals submitted; accept a proposal or reject all proposals; and approve all financing plans on behalf of the full Board of Trustees. The Finance/Audit Committee shall inform the Board of its actions; and

FURTHER RESOLVED that the President is authorized to request the Indiana Commission for Higher Education, the Indiana State Budget Committee, and the Governor of the State of Indiana to approve the parking garage project.

**7. REPORT OF CHANGE ORDERS ISSUED BY THE VICE PRESIDENT FOR BUSINESS AFFAIRS  
(Attachment D)**

Vice President Ruble reviewed the change orders in Attachment D.

**8. DISCUSSION OF CONSTRUCTION ADMINISTRATION AND MANAGEMENT PROCESS FOR THE  
LIBRARY PROJECT**

At its meeting on July 7, 2003, the committee reviewed options for construction management of the library project. Vice President Ruble called on Mr. Helfrich to report on the advantages and disadvantages of contracting with a construction management firm versus other alternatives.

Mr. Helfrich reviewed a handout that outlined strengths and weaknesses of construction management versus traditional construction administration. He noted that while construction management provides significant service in the design phase, there are numerous weaknesses associated with the use of the construction management method in other phases of construction. Mr. Helfrich recommended that the University proceed with the library project using traditional construction administration methods. He reported that the USI staff, with the addition of one new position, could complete the project without an outside construction management firm.

The committee agreed by consensus to proceed with the library project as recommended.

There being no further business, the meeting adjourned at 2:05 p.m.

**BUDGET APPROPRIATIONS, ADJUSTMENTS, AND TRANSFERS FOR 2002-03**

**1. Additional Appropriation of Income**

From:	Unappropriated Current Operating Funds		
To:	1-10000	General Instruction Personal Services	\$25,766
To:	1-10100	Academic Affairs Supplies and Expense	250
To:	1-10150	Indiana Arts Commission - General Supplies and Expense	800
To:	1-10160	USI Chamber Choir Supplies and Expense	9,773
To:	1-10170	USI Theatre Supplies and Expense	18,356
To:	1-10190	WSWI Supplies and Expense	4,134
To:	1-10195	Southern Indiana Review Supplies and Expense	975
To:	1-10200	School of Liberal Arts Personal Services Supplies and Expense Capital Outlay	674 6,087 2,839
To:	1-10210	Art, Music, and Theatre Personal Services Supplies and Expense	500 1,451
To:	1-10260	Political Science and Philosophy Supplies and Expense	200
To:	1-10300	Pott School of Science and Engineering Personal Services Supplies and Expense Capital Outlay	6,750 5,518 16,884
To:	1-10320	Engineering Supplies and Expense	4,315
To:	1-10340	Chemistry Supplies and Expense	8,942
To:	1-10400	School of Nursing and Health Professions Supplies and Expense	441
To:	1-10520	Institutional Research Supplies and Expense	400

To:	1-10700	School of Business Personal Services Supplies and Expense Capital Outlay	3,125 652 178
To:	1-10740	Information Systems and Business Education Personal Services	80
To:	1-10760	Management and Marketing Personal Services	17,510
To:	1-10761	Blair Chair Discretionary Fund Supplies and Expense	47
To:	1-10800	Bower-Suhrheinrich School of Education and Human Services Supplies and Expense	9,863
To:	1-13200	Library Supplies and Expense Capital Outlay	600 25,928
To:	1-14002	Registrar's Office Supplies and Expense	325
To:	1-15700	Security Personal Services Supplies and Expense Repairs and Maintenance	20,693 6,520 23,548
To:	1-16235	Photography Services Capital Outlay	5,305
To:	1-16410	Alumni Services Supplies and Expense	159
From:	Unappropriated Designated Funds		
To:	2-20000	Student Services Fees Supplies and Expense	106,082
To:	2-20061	Spring Festival Supplies and Expense	37,884
To:	2-20062	Eagle Gran Prix Supplies and Expense	2,811
To:	2-20063	Labor Day Extravaganza Supplies and Expense	860
To:	2-20064	Live at the Apollo Supplies and Expense	2,957
To:	2-20100	Student Programs Supplies and Expense	21,639
To:	2-20120	Multicultural Center Supplies and Expense	2,557

To:	2-20200	Activities Programming Board Supplies and Expense	1,344
To:	2-20250	Activities Programming Board - Special Events Supplies and Expense	823
To:	2-20500	The Shield Supplies and Expense	912
To:	2-21100	University Services Fee Supplies and Expense	19,465
To:	2-21200	Technology Fee Supplies and Expense	78,987
To:	2-22080	Mid-America Conference for Teachers of Psychology Supplies and Expense	4,525
To:	2-22081	School Social Work Institute Supplies and Expense	11,030
To:	2-22082	Tri-State World Trade Council Conference Supplies and Expense	4,556
To:	2-22084	School Community Collaboration Conference Supplies and Expense	9,900
To:	2-22250	Japanese Saturday School Supplies and Expense	24,019
To:	2-22500	Corporate Training Program Supplies and Expense	68,368
To:	2-22800	Ropewalk Writers Retreat Supplies and Expense	7,427
To:	2-23100	Faculty Development Travel Supplies and Expense	21,830
To:	2-23120	Faculty Enhancement – Liberal Arts Personal Services	538
To:	2-23130	Faculty Enhancement – Science and Engineering Supplies and Expense	1,665
To:	2-23140	Faculty Enhancement – Nursing and Health Professions Supplies and Expense	3,507
To:	2-23170	Faculty Enhancement – Business Supplies and Expense	10,933
To:	2-23180	Faculty Enhancement – Education and Human Services Personal Services Supplies and Expense	9,350 953
To:	2-23210	Nursing and Health Professions Practice Unit Supplies and Expense	1,880

To:	2-23220	Anticoagulant Practice Unit Supplies and Expense	115,243
To:	2-23225	Congestive Heart Failure Certificate Program Supplies and Expense	1,973
To:	2-23230	Dental Professional Practice Unit Supplies and Expense	11,096
To:	2-23240	Case Management Practice Unit Supplies and Expense	8,022
To:	2-23250	Lipid Management Practice Unit Supplies and Expense	845
To:	2-23255	Pain Management Practice Unit Supplies and Expense	3,185
To:	2-23290	Video Production Practice Unit Supplies and Expense	989
To:	2-23300	School of Business Revolving Account Supplies and Expense	4,518
To:	2-23305	Center for Business and Economic Research Supplies and Expense	2,785
To:	2-24001	Procurement Chargebacks Supplies and Expense	26,104
To:	2-24400	Telecommunications Revolving Fund Supplies and Expense	264,810
To:	2-24600	Employee Benefit Revolving Fund Supplies and Expense	23,665
To:	2-25301	Faculty Research – Professor Aakhus Supplies and Expense	626
To:	2-25304	Faculty Research – Professor Bordelon Supplies and Expense	464
To:	2-25307	Faculty Research – Professor Norman Supplies and Expense	103
To:	2-25319	Faculty Research – Professor Rhim Supplies and Expense	1,341
To:	2-26000	Teaching and Learning Center Supplies and Expense	18,385
To:	2-26103	Faculty Enhancement – Professor Collins Supplies and Expense	1,226
To:	2-27151	RISC (Research Innovation Scholarship Creativity) Showcase Supplies and Expense	8,798



To:	2-28102	RISC (Research Innovation Scholarship Creativity) – Art Movies Supplies and Expense	469
To:	2-28104	RISC (Research Innovation Scholarship Creativity) – Car Design Supplies and Expense	500
To:	2-28105	RISC (Research Innovation Scholarship Creativity) – Better Life Supplies and Expense	108
From:	Unappropriated Auxiliary Funds		
To:	3-30200	University Center Supplies and Expense	3,014
To:	3-30201	University Center Food Service Supplies and Expense	141,886
To:	3-30203	Conference Services Events Supplies and Expense	122,607
To:	3-30208	Departmental Food Service Supplies and Expense	217,415
To:	3-30210	Campus Card Office Supplies and Expense	787,364
To:	3-30300	University Licensing Supplies and Expense	593
To:	3-30400	New Harmony Museum Shop Supplies and Expense	8,627
To:	3-30500	Bookstore Supplies and Expense	458,071
To:	3-30600	Athletics Supplies and Expense	12,721
To:	3-30602	Baseball Supplies and Expense	14,469
To:	3-30603	Men's Tennis Supplies and Expense	2,143
To:	3-30604	Women's Tennis Supplies and Expense	1,779
To:	3-30605	Women's Basketball Supplies and Expense	505
To:	3-30606	Men's Basketball Supplies and Expense	2,559
To:	3-30607	Softball Supplies and Expense	7,374

To:	3-30608	Men's Golf Supplies and Expense	708
To:	3-30609	Men's Cross Country Supplies and Expense	2,259
To:	3-30610	Men's Soccer Supplies and Expense	4,494
To:	3-30611	Volleyball Supplies and Expense	1,002
To:	3-30615	Women's Cross Country Supplies and Expense	2,018
To:	3-30617	Women's Golf Supplies and Expense	1,870
To:	3-30620	Women's Soccer Supplies and Expense	316
To:	3-30698	Athletic Reserve Supplies and Expense	3,047
To:	3-30706	Men's Basketball Grant-in-Aid Supplies and Expense	388
To:	3-30708	Men's Golf Grant-in-Aid Supplies and Expense	103
To:	3-30711	Volleyball Grant-in-Aid Supplies and Expense	931
To:	3-30820	Children's Center - 2-Year-Old Program Supplies and Expense	3,284
To:	3-30905	New Harmony Plant Operations Supplies and Expense	750
To:	3-30920	New Harmony Tours Personal Services Supplies and Expense Repairs and Maintenance	6,275 2,839 40
To:	3-30940	New Harmony Guest House Supplies and Expense	2,524
To:	3-32003	Lincoln Amphitheatre 2003 Supplies and Expense	3,647
To:	3-33900	Residence Life Services Supplies and Expense	401,914
To:	3-34500	Miscellaneous Furnishings Supplies and Expense	166,860
To:	3-35003	New Harmony Theatre 2003 Supplies and Expense	3,769

To:	3-36000	Recreation and Fitness Center Supplies and Expense	26,882
To:	3-36001	Recreation and Fitness Center Reserve Supplies and Expense	10,248
To:	3-36100	Student Wellness Supplies and Expense	1,724
To:	3-36200	Intramurals Operations Supplies and Expense	6,817
To:	3-36300	Athletic Fields Supplies and Expense	8,739
To:	3-39000	Theatre Management Supplies and Expense	94,315
From:	Unappropriated Restricted Funds		
To:	4-45001	Pell Grants Supplies and Expense	5,229,859
To:	4-45002	SEOG - Federal Supplemental Educational Opportunity Grant Supplies and Expense	287,279
To:	4-45004	College Work Study Personal Services	221,504
To:	4-45005	College Work Study - Job Locator Supplies and Expense	55,326
To:	4-45007	College Work Study - Community Service Personal Services	110,392
To:	4-45008	College Work Study - America Reads Program Personal Services	11,427
To:	4-45009	College Work Study - Contractor Agreement Personal Services	8,469
To:	4-45012	Indiana Minority Teacher Scholarship Supplies and Expense	9,000
To:	4-45013	Indiana State Higher Education Grant Awards Supplies and Expense	2,234,976
To:	4-45014	State Scholarships Supplies and Expense	9,000
To:	4-45015	Robert Byrd Scholarship Program Supplies and Expense	3,000
To:	4-45016	State Nursing Scholarship Program Supplies and Expense	14,000
To:	4-45017	21 <sup>st</sup> Century Scholarship Program Supplies and Expense	588,002

To:	4-45018	Child of Disabled or Deceased Veteran (CDV) Scholarships Supplies and Expense	414,500
To:	4-45021	National Guard Supplemental Grant Program Supplies and Expense	94,846
To:	4-45088	Medical Education Supplies and Expense	2,229
To:	4-45089	Medical Education – Mechanisms of Signal Transduction of a GHB Action Supplies and Expense	12,591
To:	4-45090	Medical Education General Account Supplies and Expense	28,891
To:	4-45095	Medical Education – Behavioral Depression Study Supplies and Expense	9,275
To:	4-45099	Medical Education – Autoimmune Disease Project Supplies and Expense	5,383
To:	4-45101	State College Work Study Program Supplies and Expense	987
To:	4-45103	Medical Education – Dietary Protein Source Study Supplies and Expense	2,058
To:	4-46002	Community Development Action Program 03 Supplies and Expense	39,423
To:	4-46005	Community Development Action Program 04 Supplies and Expense	13,466
To:	4-46010	Medical Education – Technology Fee Plan Supplies and Expense	3,073
To:	4-46100	Epi-Hab Center for Disabilities Studies Supplies and Expense	4,221
To:	4-46268	Scripps-Howard Electronic Classroom Supplies and Expense	35,119
To:	4-46286	Patrick Dougherty Exhibition Supplies and Expense	6,234
To:	4-46366	Barnett Research Award Supplies and Expense	470
To:	4-46367	Indiana Academy of Science - Spottail Darter Study Supplies and Expense	501
To:	4-46369	Equistar Chemicals - Undergraduate Research Projects Supplies and Expense	528

To:	4-46434	John A. Hartford Foundation - Gerontology Enhancement Project Supplies and Expense	2,225
To:	4-46437	Susan G. Komen Breast Cancer Foundation - Witness Project Supplies and Expense	1,881
To:	4-46439	Welborn Foundation - Breast and Cervical Cancer Detection Project Supplies and Expense	24,001
To:	4-46501	Indianapolis Chamber of Commerce - Internship Initiative Supplies and Expense	3,045
To:	4-46614	Indiana Commission for Higher Education - Reform of Middle School Science Project Supplies and Expense	9,060
To:	4-46615	Indiana Campus Compact - Star Schools Initiative Supplies and Expense	777
To:	4-46707	Perkins Options Program Supplies and Expense	5,888
To:	4-46836	Indiana Department of Natural Resources - Double Log Roof Restoration Supplies and Expense	18,327
To:	4-46838	National Park Service - Reconstruction of Lenz House Garden Supplies and Expense	520
To:	4-46850	Geriatric Enrichment Program Supplies and Expense	2,969

**2. Additional Appropriation of Reserve Funds**

From: Unappropriated Current Operating Reserves

To:	1-10185	Videotaping Services Supplies and Expense	171
To:	1-10190	WSWI Supplies and Expense	15,952
To:	1-10213	Art Education Supplies and Expense	270

From: Unappropriated Designated Reserves

To:	2-20050	Student Services Operations Supplies and Expense	26,776
To:	2-20350	Safe Ride Program Supplies and Expense	190

To:	2-23050	Community of Scholars Supplies and Expense	5,798
To:	2-23200	Occupational Therapy Professional Practice Unit Supplies and Expense	31
To:	2-23310	Accounting Department Revolving Fund Supplies and Expense	1,631

**3. Transfer of Funds**

From:	0-20050	Student Services	
To:	0-50300	Emergency Student Loan	16,873
From:	1-10000	General Instruction	
To:	3-30920	New Harmony Tours	6,897
To:	3-30940	New Harmony Guest House	1,454
From:	1-15000	Current Operating Physical Plant	
To:	6-60030	Auto Amortization	122,213
To:	6-60101	Energy Management Reserve	300,000
From:	1-15050	General Physical Plant	
To:	6-60060	New Harmony Projects Reserve	35,500
From:	1-19999	Current Operating	
To:	2-24600	Employee Benefits Revolving Fund	300,000
To:	2-22500	Corporate Training Program	10,527
To:	6-60100	Special Projects	1,300,000
From:	2-20000	Student Service Fee	
To:	2-20100	Student Programs	7,082
From:	2-20500	The Shield	
To:	2-20400	Student Publications	10,271
From:	2-20600	Transitions	
To:	2-20400	Student Publications	5,934
From:	2-21200	Technology Fee	
To:	2-24210	Technology Fund	600,000
From:	2-22500	Corporate Training Program	
To:	1-09100	Current Operating	6,776
To:	2-22350	Extended Services Organizational/Professional Development	25,960
From:	2-23350	Math Department Revolving Fund	
To:	1-09100	Current Operating	65
From:	2-24000	Equipment Maintenance Fund	
To:	6-61350	Science and Education Center	250,000
From:	3-30500	Bookstore	
To:	6-60035	Bookstore Reserve	800,000
From:	3-33900	Residence Life Services	
To:	6-60000	Auxiliary System Housing Reserve	504,669
To:	6-60002	Auxiliary System Housing Debt Service Reserve	499,501

From:	3-34900	Auxiliary Parking Services	
To:	6-60200	Parking Facility Fund	19,792
From:	3-35002	New Harmony Theatre 2002	
To:	3-35003	New Harmony Theatre 2003	2,063
From:	3-36000	Fitness Center	
To:	6-60070	Recreation and Fitness Reserve	290,752
From:	6-60000	Auxiliary System Reserve	
To:	6-60125	McDonald East Renovation	753,489
From:	6-60001	Auxiliary System Housing Furniture Reserve	
To:	3-34500	Miscellaneous Furnishings	3,605

**4. Transfer and Appropriation of Funds**

From:	0-85083	Joint Job Fair	
To:	1-14005	Career Services Personal Services	252
From:	1-14001	Admission	
To:	2-20650	Southern Hospitality Days Supplies and Expense	6,600
From:	2-20000	Student Services Fees	
To:	2-21050	Campus Bus and Shuttle Service Supplies and Expense	11,114
To:	1-10270	Psychology Supplies and Expense	400
From:	2-20050	Student Services Operations	
To:	1-10330	Mathematics Supplies and Expense	300
To:	2-20760	International Programming Supplies and Expense	802
From:	2-20100	Student Programs	
To:	1-16240	Special Events and Scheduling Personal Services	150
From:	2-20750	Study Abroad Program Development	
To:	2-20760	International Programming Supplies and Expense	684
From:	2-23050	Community of Scholars	
To:	1-10300	School of Science and Engineering Supplies and Expense	7,000
To:	1-10200	School of Liberal Arts Supplies and Expense	1,333

**University of Southern Indiana**  
**Parking Garage Project Summary**

**August 29, 2003**

The University of Southern Indiana proposes construction of a 200-space parking garage west of and attached to the University Center near Carter Hall. The parking garage will replace a surface parking lot which will be lost when the new library is constructed, and will address the University's overall need for additional parking.

The existing Security Building will be removed as a part of this project and the footprint of the parking garage will extend over the former Security Building. Replacement space for the Security Office will be provided on the ground level of the parking garage.

The garage also will house an emergency generator and a trash disposal facility for the University Center.

The cost of adding the Security Office, the emergency generator, and the trash disposal facility to this project is estimated at \$1,000,000. The total project cost is \$4,000,000.

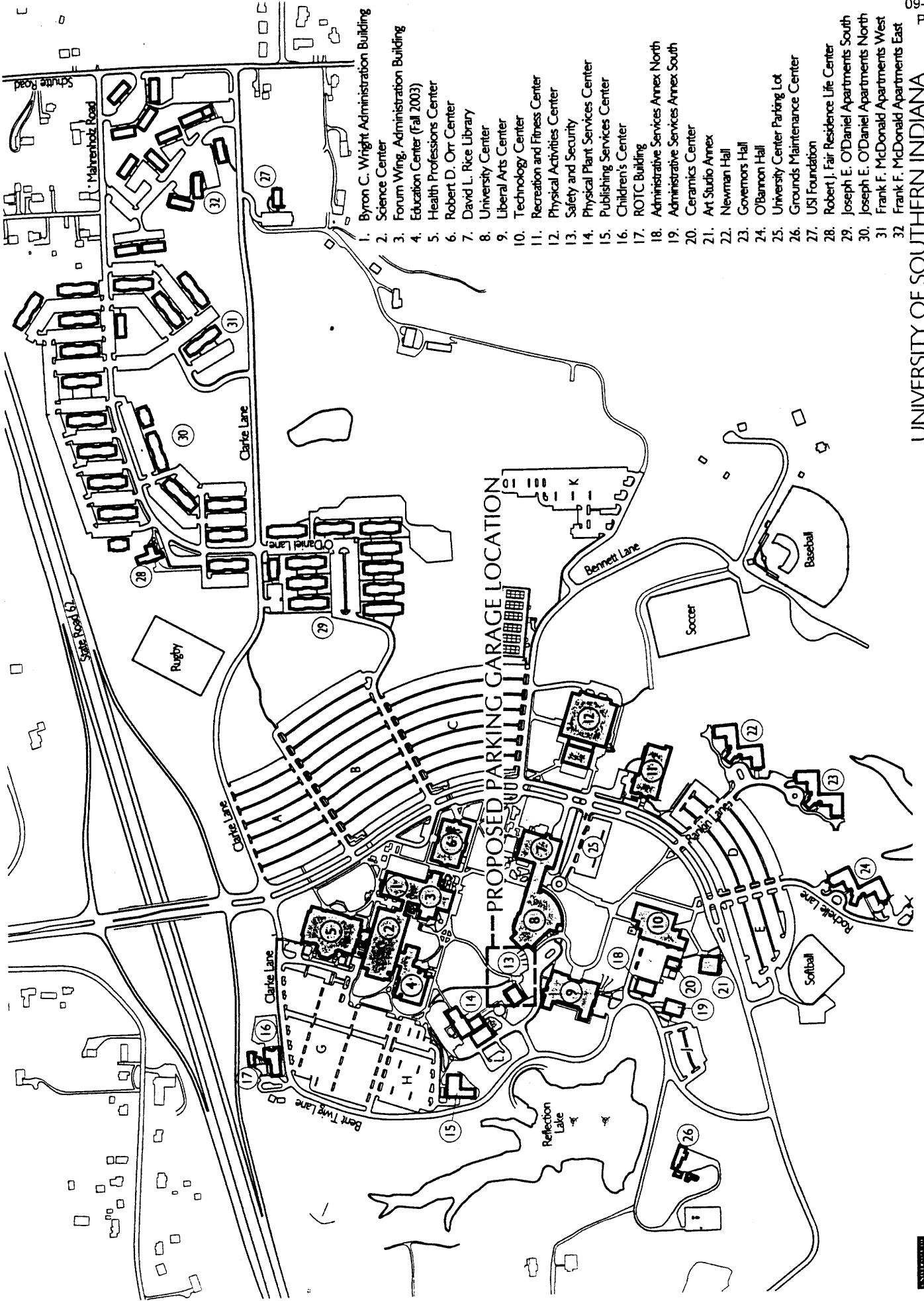
\$3,000,000	200 parking spaces @ \$15,000 each
600,000	Security Office: 4,000 gross square feet @ \$150/gsf
200,000	Emergency generator (equipment and building)
<u>200,000</u>	Trash disposal facility (compactor, dumpster area)
\$4,000,000	

Because of its central campus location, the parking garage will require an exterior finish that will closely resemble existing academic buildings. Extending at least three floors high, the new facility will also screen the view of the physical plant's chilled water tower from much of campus.

The funding plan is as follows:

\$3,000,000	Bonding authority (debt service paid by parking system)
600,000	University reserves
<u>400,000</u>	University Center reserves
\$4,000,000	

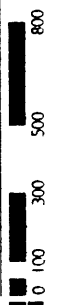


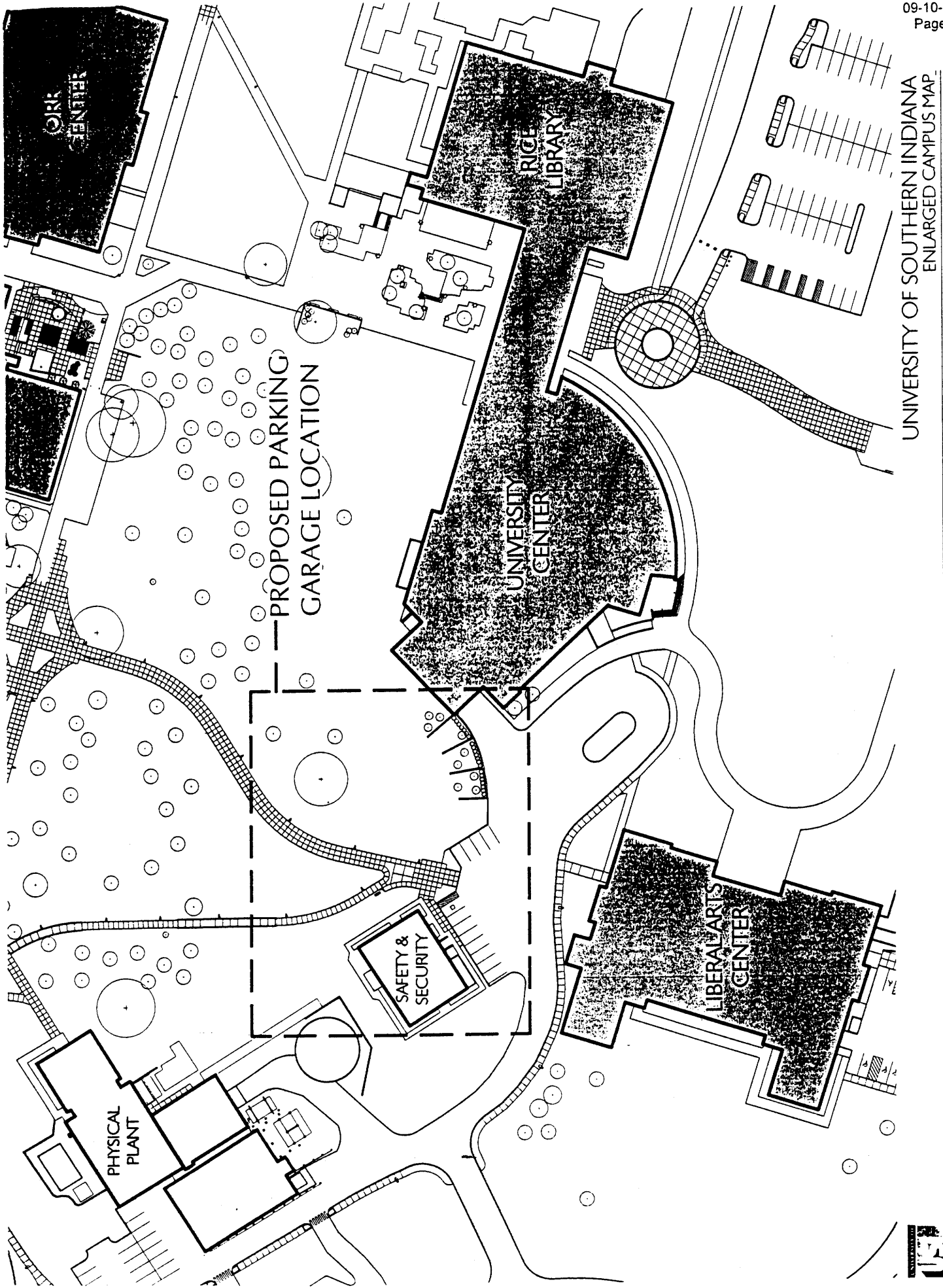


1. Byron C. Wright Administration Building
2. Science Center
3. Forum Wing, Administration Building
4. Education Center (Fall 2003)
5. Health Professions Center
6. Robert D. Orr Center
7. David L. Rice Library
8. University Center
9. Liberal Arts Center
10. Technology Center
11. Recreation and Fitness Center
12. Physical Activities Center
13. Safety and Security
14. Physical Plant Services Center
15. Publishing Services Center
16. Children's Center
17. ROTC Building
18. Administrative Services Annex North
19. Administrative Services Annex South
20. Ceramics Center
21. Art Studio Annex
22. Newman Hall
23. Governors Hall
24. O'Bannon Hall
25. University Center Parking Lot
26. Grounds Maintenance Center
27. USI Foundation
28. Robert J. Fair Residence Life Center
29. Joseph E. O'Daniel Apartments South
30. Joseph E. O'Daniel Apartments North
31. Frank F. McDonald Apartments West
32. Frank F. McDonald Apartments East

UNIVERSITY OF SOUTHERN INDIANA  
 CAMPUS MAP

560  
 08.25.03





UNIVERSITY OF SOUTHERN INDIANA  
ENLARGED CAMPUS MAP

100  
08.25.03

0 70 40 80 160  
UNIVERSITY OF SOUTHERN INDIANA

**Report to University of Southern Indiana Board of Trustees  
 September 10, 2003**

**Change Orders Issued by the Vice President for Business Affairs**

On September 6, 2001, the Board of Trustees adopted a procedure related to changes in construction contracts which included the following: "Change orders up to \$25,000 may be issued by the Vice President for Business Affairs and reported to the Board of Trustees at its next meeting." Consistent with that policy, the following change orders have been issued.

**PROJECT:** Science and Education Center

<b><u>Contract</u></b>	<b><u>Description</u></b>	<b><u>Contractor</u></b>	<b><u>Amount</u></b>
<b><u>CO 6, Contract 01</u></b>	Add concrete collars to valve boxes in lawns.	Industrial Contractors, Inc.	\$5,455.00
<b><u>CO 7, Contract 01</u></b>	Make revisions to the curbs and paving of the site work at the Physical Plant.	Industrial Contractors, Inc.	4,167.00
<b><u>CO 8, Contract 01</u></b>	Install ceiling mounted panels for instructional technology equipment.	Industrial Contractors, Inc.	3,138.00
<b><u>CO 9, Contract 01</u></b>	Install skateboard deterrent materials on exterior curbs and walls.	Industrial Contractors, Inc.	6,392.00
<b><u>CO 10, Contract 01</u></b>	Install additional storm drains and curb inlets in Parking Lots G and H.	Industrial Contractors, Inc.	7,819.00
<b><u>CO 11, Contract 01</u></b>	Add to concrete walks to allow access to building by fire trucks.	Industrial Contractors, Inc.	3,658.00
<b><u>CO 12, Contract 01</u></b>	Revise Vestibule 3527, install additional handrails at stairs, add privacy screens in restrooms and other minor changes.	Industrial Contractors, Inc.	2,265.00
<b><u>CO 4, Contract 03</u></b>	Add structural plate to I-beam and back charge to caulk stairs.	Stone City Iron Works, Inc	(1,721.00)
<b><u>CO 2, Contract 04</u></b>	Allowance close out.	U.S. Industries Group, Inc.	(1,930.00)
<b><u>CO 7, Contract 05</u></b>	Allowance close out.	Architectural Sales, Inc.	(1,007.00)
<b><u>CO 5, Contract 06</u></b>	Make lecture hall revisions, additional drywall work for other contractors, additional work at elevator edge.	Kite, Inc.	9,445.00

<b><u>CO 6, Contract 06</u></b>	Repair drywall damaged by other contractors, cost to use scaffold by other contractors, make revisions to lecture hall.	Kite, Inc.	14,466.00
<b><u>CO 1, Contract 07</u></b>	Additional cost due to greenhouse delays, revise porcelain tile on second and third level lobbies and allowance close out.	Wink Tile Co., Inc.	8,252.00
<b><u>CO 4, Contract 13</u></b>	Close mechanical chases and allowance close out.	Goedde Plumbing and Heating, Inc.	2,388.00
<b><u>CO 3, Contract 14</u></b>	Allowance close out.	Johnson Controls, Inc.	(1,000.00)
<b><u>CO 3, Contract 15</u></b>	Allowance close out.	Midwest Roofing and Sheetmetal Co., Inc.	(1,000.00)
<b><u>CO 3, Contract 16</u></b>	Insulate ductwork in penthouse of Units A and B.	Tri State Sheet Metal Co., Inc.	2,642.00
<b><u>CO 3, Contract 18</u></b>	Revise fire alarm system, extend power to panel mount system, add lights in rooms 2113 and 2108, and revise emergency circuits.	Premier Electric, Inc.	18,256.00
<b><u>CO 3, Contract 19</u></b>	Install emergency telephone on site.	Mel Kay Electric Co., Inc.	4,449.00